



**Course Title:** ADVENTURE BASED LEARNING

**Duration:** 22 – 25 April 2013 (Mon 10am to Thur 2pm approx)

**Student Numbers:** MINIMUM 20

**Cost:** TOTAL \$500 per person inclusive of GST.

**Costs include:** High quality facilitation, assessment and moderation, administration, course materials, specialist equipment, food, kitchen staff, travel, accommodation, supervision, links to industry

**Not included:**

- Credit reporting fees (where applicable) with NZQA
- Cost incurred in sending someone home
- Loss or damage of equipment or facilities.

**Payment:** Payment is due when confirming places on the course. Payment can be made by electronic payment into the Kapiti Skills Centre (KSC) account. The details are on the invoice. We are unable to refund last minute cancellations.

**Transportation:** Transport is provided to the Centre from either Palmerston North or Wellington, or points on that bus route. Students will travel by either public bus or by minibus with a member of KSC staff. Details of travel arrangements will be sent direct to the student near to the course date.

**Withdrawal:** If a student withdraws from the course within 14 days of the start date, or is sent home once it has commenced, the full cost is payable plus the cost of the journey home. Places cannot be cancelled within 14 days of the start of the course. The school will be invoiced to recover any costs incurred.

**Food and Catering:** Food is catered for. Students are required to assist the cook in the preparation of meals, the cleaning and washing up and other duties associated with the meal-time.

**Clothing & Equipment:** A 'Gear List' of required clothing and equipment is attached. Each student must be provided with a copy by the school. KSC has an extensive store of clothing and equipment, which can be borrowed by the students.

**Assessment:** KSC has accreditation to deliver unit standards (**provider code 9446**).

Results are sent by KSC to the STAR co-ordinator at the school of the attending students. The school reports the student results using the provider number above.

**Emergency Contacts:** The emergency contact person at KSC will be the Manager 04 902 8224.

An emergency contact name and number at home must be provided for the student on the **Enrolment Form**. The school liaison teacher will collect and forward the completed **Enrolment Forms** to Kapiti Skills Centre as soon as possible along with any other information about behaviour, medical or psychological issues that may affect their care while on camp.

**Outcomes:** This course provides students with the opportunity to experience Adventure Based Learning in an outdoor environment. The expected outcomes are for the students to:

- develop communication skills, team work and a feeling of self-worth
- develop self-confidence, initiative and self-reliance
- learn recreational outdoor skills in a variety of activities
- experience fun and exciting activities in the outdoors and a gain a sense of individual and group achievement
- enjoy a residential experience that encourages independence and a chance to mix with students from other schools
- have an opportunity to gain the Adventure Based Learning Unit Standards 467, 470 & 473 (all Level 2, Credit 3). People credited with these unit standards are able to: demonstrate personal and social development through participation in Adventure Based Learning activities; and demonstrate safe practices in Adventure Based Learning activities (ABL Games, Low & High ropes)
- gain some insight into the outdoor instructor's world of work and career opportunities in the outdoors

**Instruction/Facilitation:** This will be provided by a team of qualified and experienced instructors who are employed by KSC once they have proven that they meet 'KSC standard.' Police checks have been undertaken.

**Supervision:** Supervision is provided by KSC Staff. During the day students will be supervised by instructional staff whilst doing activities. During the evening supervision staff will manage meal times and evening activities, supported by the instruction staff. Supervision staff are accommodated in the Lodge to be on call for any problems during the night. Students are required to follow the instructions given by all staff and are being assessed during this part of the programme for their commitment to the principles of Adventure Based Learning

**Code of conduct:** Students are expected to abide by the standard school rules and regulations for the duration of the course. Alcohol and drugs, including cigarettes, are a safety risk and are definitely banned from KSC environs. Sleep is an important component of a safe course. A tired body or brain is potentially dangerous. All students will be expected to respect the needs of others and be quiet between 10pm and 7am. Students have the opportunity as part of a group to establish a contract for group behaviour, deciding how they want to work together for the duration of the course. This will be recorded in their journal as the 'Contract'. For the safety of all, students must follow all instructions given by KSC Staff.

**Risk Disclosure:** Because the course is about adventure in the outdoors, there is some risk associated with the environment and some activities. The risk provides for positive outcomes, but there is also the possibility that some harm could befall a student. Managing risk is crucial to the quality of the KSC experience and KSC Staff are experienced in this. Students are expected to take part in the process of risk management and be actively involved and responsible for the safety of themselves and others. KSC Staff will implement the KSC Safety Operation Plans and Risk Management systems during the course.